



## **Sponsor/Exhibitor Refund Policy**

This Terms and Conditions is set forth between the OHIO SCHOOL HEALTH SERVICES ASSOCIATION (OSHSA), the organization who presents and hosts the SCHOOL-BASED PRACTITIONER'S SUMMIT (SBPS), the EVENT, and the SPONSOR or EXHIBITOR, for the provisions of Summit sponsorship/exhibitor for the 2021 Virtual and In-Person Summit(s).

### **Exhibitor Booth Cancellations & Refund Schedule**

Exhibitor cancellations must be submitted in writing via email or via USPS postmarked to the attention of Mike Collins, no later than the following dates to be eligible to receive a refund.

#### **VIRTUAL EVENT (January-February) Summit**

All final payments for Exhibitor Booth Space are due by July 1, 2021. Any assigned booth space(s) not paid in full will be in Breach of the Exhibitor Agreement and considered 'forfeited' and will be re-assigned at SBP's sole discretion. Your eligibility for a refund will remain as dictated by the following schedule:

- **December 12, 2021** — Within 30 days of the virtual event, up to 50% of your payments will be refunded

#### **IN-PERSON (August) Summit**

All final payments for Exhibitor Booth Space are due by July 1, 2021. Any assigned booth space(s) not paid in full will be in Breach of the Exhibitor Agreement and considered 'forfeited' and will be re-assigned at SBP's sole discretion. Your eligibility for a refund will remain as dictated by the following schedule:

- **March 3, 2021** — Within 150 days of the event, up to 75% of your payments will be refunded
- **April 3, 2021** — Within 120 days of the event, up to 50% of your payments will be refunded
- **May 3, 2021** — Within 90 days of the event, up to 25% of your payments will be refunded
- **June 3, 2021** — Within 60 days of the event - No Refunds Available